

Review of Fees & Charges

1.0 Introduction

- This paper recommends new charges for the crematorium, cemeteries, halls and pavilions, allotments, football, cricket, Princes Hall, waste management and Environmental Health and Housing services.

2.0 Factors Affecting the Review

- In line with the corporate approach to fees and charges, these proposals take into account the Council's medium-term financial strategy and the need to increase income, the cost of providing the services, the need to maintain reasonable charges, the rate of inflation and optimising use.
- Some of these services do not fully recover costs, due to the concessions we offer to ensure that they are affordable and socially inclusive. For simplicity, all the existing and proposed charges are shown, in the appendix, inclusive of VAT (where applicable).
- They support the Council's strategic objectives through:

Place: by protecting and developing a safe, clean and sustainable environment, particularly by encouraging people to care about and take more responsibility for the environment through our waste management programme and by working in partnership to reduce crime and anti-social behaviour and the concerns they create by providing a range of diversionary activities.

People and Communities: by supporting our communities and meeting local needs, particularly by encouraging healthy lifestyles, promoting community engagement through leisure activities and volunteering through our many clubs and societies.

- The contracts for the Farnborough Leisure Centre, Aldershot Pools and Southwood Golf Course have core price increases linked to the January Retail Price Index, which can be made available on request from March 2016. Non-core prices are subject to their discretion but can be varied only twice in any year, with a maximum increase of 10%.
- Our cremation fee currently stands at £797 (including the Cameo Environmental levy, medical referee and organist fees). It is proposed to raise this to £817.50. Benchmarking with other crematoria shows our fees will remain competitive but towards the upper end of the scale, reflecting the quality of the service.

- Charges for the fireworks night will be determined following a review of prices at other public displays.
- Charges for funfairs and circuses involve negotiation subject to the scale of the event and number of days on site.
- The charges for green waste collection will be covered in a separate paper to the next Cabinet as due to health and safety guidance and in order to achieve efficiencies, the Council will need to consider changes to the range of containers provided.
- The manager of the Princes Hall will continue to negotiate charges to optimise income from large commercial organisations, to offer reductions during the day, when the hall is open and staffed, and to increase charges during evenings if overtime is required. Given the high level of local competition and an excess of supply over demand for available hall hire, no increase is proposed for 2016/17.
- Following a review by the Leisure and Youth Panel, it is proposed that the charges for allotments be increased by 20% pa for the next few years to help reduce the current subsidy of £15,000 pa. A year's notice must be given and this increase could be open to challenge.

3.0. Implementation Date

- The new fees and charges will be introduced on 1 April 2016, with football being increased for the season 2016/17 and allotments from 1 April 2017 (as a year's notice must be given).

4.0 Financial Implications

- The additional income from the increase in charges is estimated at £35,000, of which £33,000 will come from the crematorium and cemeteries. and once approved will form part of the 2016/17 draft budget. The additional income in 2016/17 is equivalent to a decrease of £1.20 on the Council tax. The increase in allotment charges will yield a further £2,000 pa for 2017/18 onwards.

5.0 Recommendation

- Cabinet is recommended to approve the charges as set out in the appendix to this paper.

Peter Amies
Head of Community

Appendix

Princes Hall – Prices shown will be subject to negotiation.

Service	Charge description Rates per hour	Previous charge 2015/16	Proposed charge 2016/17
Princes Hall			
Main Hall (Non-commercial within Borough)	Monday-Friday	£64.00	£64.00
	After midnight	£107.00	£107.00
	Saturday	£84.00	£84.00
	After midnight	£119.00	£119.00
	Sunday (Bank holiday)	£108.00	£108.00
	After midnight	£174.00	£174.00
Main Hall (Commercial)	Monday-Friday	£94.00	£94.00
	After midnight	£149.00	£149.00
	Saturday	£119.00	£119.00
	After midnight	£169.00	£169.00
	Sunday (Bank holiday)	£149.00	£149.00
	After midnight	£269.00	£269.00
Other Charges (Non-commercial)	Full stage lighting/sound equipment including services of one technician	£114.00	£114.00
	Use of baby-grand piano on stage	£77.00	£77.00
Other Charges (Commercial)	Full stage lighting/sound equipment including services of one technician	£229.00	£229.00
	Use of baby-grand piano on stage	£115.00	£115.00
Tichborne Suite (Non-commercial)	Monday-Saturday	£33.00	£33.00
	After midnight	£61.00	£61.00
	Sunday	£46.00	£46.00
	After midnight	£81.00	£81.00
Tichborne Suite (Commercial)	Monday-Saturday	£46.00	£46.00
	After midnight	£92.00	£92.00
	Sunday	£70.00	£70.00
	After midnight	£119.00	£119.00
Edinburgh Suite (Non-commercial)	Monday-Saturday	£28.00	£28.00
	Sunday	£38.00	£38.00
Edinburgh Suite (Commercial)	Monday-Saturday	£38.00	£38.00
	Sunday	£54.00	£54.00
Foyer Bar (Non-commercial)	Monday-Saturday	£28.00	£28.00
	Sunday	£38.00	£38.00
Foyer Bar (Commercial)	Monday-Saturday	£38.00	£38.00
	Sunday	£54.00	£54.00
Princes Suite (Non-commercial)	Monday-Saturday	£46.00	£46.00
	After midnight	£61.00	£61.00
	Sunday	£70.00	£70.00
	After midnight	£81.00	£81.00
Princes Suite (Commercial)	Monday-Saturday	£70.00	£70.00
	After midnight	£92.00	£92.00
	Sunday	£101.00	£101.00
	After midnight	£119.00	£119.00

Halls, Pavilions, Allotments, Funfairs and Circuses

Service	Charge description	Existing charge 2015/16	Proposed charge 2016/17
Cove Green Pavilion	Charges per morning, afternoon or evening session *	£15.00	£15.50
Rectory Road Pavilion	Charges per morning, afternoon or evening session *	£15.00	£15.50
Blunden Hall	Lettings (per session): *		
	Mornings/afternoons	£19.00	£19.50
	Evenings	£26.00	£27.00
	Parties	£40.00	£41.00
Allotments	Plots of approx. 10 rods	£34.00	£41.00
	Plots of approx. 5 rods (also 10 rods without a water supply)	£24.00	£29.00
	Cherrywood Road site	£21.00	£25.00
Other Charges	Funfairs and circuses (without performing animals) Per day	Subject to negotiation	Subject to negotiation

Increases in allotment charges require one year's notice to plot holders.

* Sessions generally as follows:

Morning:	9am-1.30pm
Afternoon:	1.30pm- 6pm
Evening:	6pm-11pm

Sports Pitches

Activity		Existing charge 2015/16	Proposed charge 2016/17
Football pitches - effective Sept 2016 With changing accommodation and showering facilities Without showering facilities/ changing accommodation	Monday-Friday		
	Adults	£81.00	£82.00
	Juniors	£30.50	£31.00
	Saturday-Sunday		
	Adults	£95.50	£96.50
	Juniors	£33.50	£34.00
	Monday-Friday		
	Adults	£68.00	£70.00
Juniors	£27.00	£28.00	
	Saturday-Sunday		
Adults	£74.00	£75.00	
Juniors	£30.00	£30.50	
Cricket - effective April 2016 Hire of 1 Square for a match	Monday-Friday (before 6pm)		
	Adults	£68.00	£70.00
	Juniors	£33.50	£34.00
	Monday-Friday (after 6pm)		
	Adults	£60.00	£62.00
	Juniors	£27.00	£28.00
	Saturday-Sunday		
	Adults	£89.00	£90.00
Juniors	£33.50	£34.00	

Contract Services – Waste Management

Service	Unit	Existing charge 2015/16	Proposed charge 2016/17
Waste collection			
Wheeled bin replacement (including VAT): New 140-litre or 240-litre bin, delivered		£51.00	£51.50
- Single property		£28.50	£29.00
- Up to 5 properties		£45.50	£46.00
- Up to 20 properties		£68.00	£68.50
- Over 20 properties		£91.00	£92.00
Bulky waste collection			
Standard charge for up to 3 items	Per collection	£38.00	£38.00
Every fridge to count as 3 items		Concession £19.00	Concession £19.50
Garden waste composting service – This will be the subject of a separate paper in the new year.			

Environmental Health & Housing

Service	Unit	Existing charge 2015/16	Proposed charge 2016/17
Pests & Pest Control Domestic Premises Rats, mice Cockroaches, bedbugs, lice	Per treatment Per treatment	FREE No longer provided as a service, except for those in receipt of certain benefits	FREE No longer provided as a service, except for those in receipt of certain benefits
Street Enforcement (Dog Warden) Seizure of stray dogs Kennelling charges	Per dog 1 or 2 days Each additional day	£25.00 £34.00 £20.50	£25.00 £35.00 £21.00
Fixed Penalty Notices Dogs Fouling of Land Act 1996 (statutory fee)	Per offence	£75.00	£75.00
Property Inspections Inspections requested by the British High Commission (Housing Services)	Per inspection	£132.00	£133.00
HMO Licensing Licence Fee (5-year licence)			
	Per HMO, occupied by up to 5 persons	£705.00	£712.00
	Per HMO, occupied by between 6-10 persons	£886.00	£895.00
	Per HMO, occupied by between 11-15 persons	£1,065.00	£1,076.00
	Per HMO, occupied by between 16-20 persons	£1,238.00	£1,250.00
	Per HMO, occupied by 21+ residents	£1,411.00	£1,425.00
Out-of-Hours Emergency Service Call-out charge to attend to incidents under Noise and Statutory Nuisance Act 1993, Environmental Protection Act 1990		£103.00	£105.00

Service	Charge description	Existing charge 2015/16	Proposed charge 2016/17
Bereavement Services			
Cremation fees (inc. medical referees and organist fees)	For a person aged 18 years or over	£745.00	£764.00
	For a stillborn child or a child aged less than 18 years	No charge	No charge
	Cameo Environmental Levy	£52.00	£53.50
Cemetery fees			
Interment fees **	For a person aged 12 years or over at a single depth	£1,420.00	£1,455.00
	Additional payment for interment at double depth	£689.00	£706.00
	For a child aged 1 month but less than 12 years	£152.00	£156.00
	For a stillborn child or child under 1 month	No charge	No charge
	For the burial of cremated remains	£461.00	£473.00
Exclusive rights of burial ***	Adults earthen graves for a period of 30 years ***	£1,643.00	£1,684.00
	Children's grave for a period of 30 years ***	£762.00	£781.00
	Cremated remains for a period of 30 years ***	£898.00	£920.00

** Double fees for non-residents

*** These fees include the deed of grant and all the expenses thereof